**Eastern Healthcare Preparedness Coalition**

**Meeting Minutes**

**November 16, 2017, 9:30 AM – 12:00 PM**

**Monroe Center**

**Introductions completed**

**Minutes approved**

* Dale Griffin made the motion.
* Alan Parnell 2nd.

**HPP Grant update and Five to Ten Year Plan Reviewed**

* Discussed current status of grant. Duodotes are available. Filters and suits are in suits are being issued. Filters will be issued with 16-17 contracts. Contracts are out. Awaiting signatures. Information sharing packets will be presented at the November meeting.

**Training**

* SMART moving to Continuum.
* HICS, ICS, Exercise Planning, HSEEP, TEEX courses requested for the region.

**120 to Landfall AAR and Corrective Action Plan**

* CAP is populated.
* Plans to be finalized and training activity needed.

**Coalition Assessment Tool**

* Tool reviewed.
* Committee (executive) meeting in December.
* Must be completed by January 31st, 2018.

**Committee Development**

* AST
	+ Alan Parnell
* SMAT III
	+ Dale Griffin
* LTC
	+ Nick White, Bill Marshall, Jennifer Smith
* Exercise (120 to Landfall)
	+ Julie Furlough, Cindy Worthy, Kathy Sheppard, Jennifer Smith, and D. Price
* Education
	+ John Britt, Murry Stroud

**CMS Rule Update**

* Bill Marshall is interested in how a licensed facility adds to the coalitions capacity.
* Provide information at “District” meetings.

**Communications Update**

* McMahan provided an update on FirstNet, radio testing as well as WebEOC testing.

**Regional Updates provided by:**

* SMAT III – Nothing provided.
* PHPR ERO – Chempak Aptropine Expiring in Dec. Preparedness Symposium May 17-19.
* DPR 1, 2, and 4 – UTVs, Shower trailers
* 42nd CST – Lt. Johns. Provided information about upcoming training.
* EPI Update – Increase in Viral Uptake
* NCHEMC – Kiplan Clemmons – Hospital MOA and Website
* State Wide Hurricane Exercise for 2018 will be based on Hugo.

**42nd CST Ops Brief**

* Information about mission, scope, and trainings presented by Lt Johns.

**Elections for EHPC Chair and Co-Chair**

* Motion made for Phil Ricks to remain chair by D. Griffin and 2nd by J. McArthur at August Meeting.
* Motion made for Dale Griffin for Co-Chair by A. Parnell and 2nd by D. Rousay at August Meeting.
* No challengers, no opposing.

**Nominations for Executive Committee Chair and Co-Chair**

* Motion made for Cindy Worthy to remain chair by K. Clemmons and 2nd by J. McArthur at August Meeting.
* Motion made for Jim McArthur for Co-Chair by J. Hood and 2nd by K. Sheppard at August Meeting.
* No challengers, no opposing.

**2018 Coalition Meetings at the Monroe Center:**

Feb 15th, May 17th, Aug 16th, and Nov 15th

**Adjourned**

* Alan Parnell made the motion.
* Dale Griffin 2nd.

**Eastern NC Disaster Symposium**

**April 25th and 26th**

**New Bern Convention Center**

**CISM Training**

**April 16th**

**Forsyth Medical Center**

**Winston Salem**