Meeting Agenda
Continuing Care Subcommittee
February 15, 2018

1. Winter Storm (January)
	1. Notification Process
		1. We will adopt the Situation Report as presented from the Capital Region Healthcare Coalition. The Situation Report is available at <https://easternhpc.com/healthcare-preparedness/continuing-care-subcommitee/> and will be sent out prior to any events with warning.
2. Communications
	1. Communications Testing
		1. Most redundant forms of communications within the facility rely on cell phone use. There are a few facilities that noted local use radios as a secondary form of communication within their facility.
	2. Radio Inquiry
		1. Most facilities are not using some form of backup radio. No indication of satellite phones, HAM Radios, etc.
	3. Needs
		1. Walter B Jones would like to be able to communicate with local EMS should there be an outage affecting their phone lines.
		2. EHPC does house a cache of radios that are available for use during an emergency per request. Please see <https://easternhpc.com/healthcare-preparedness/resources/communications/comu-capabilities/> for more information regarding the Communications Capabilities of the regional coalition. For more questions relating to Communications please contact Matt McMahon at matthew.mcmahon@Vidanthealth.com
3. EHPC Website (EasternHPC.com)
	1. Continuing Care List Serv
		1. This list serv is currently an email group housed on a spreadsheet. If you have additional staff, sister facilities, or know of anyone else that would like to be added to this group please register at <https://easternhpc.com/healthcare-preparedness/about-us/join-the-coalition/>
		2. This listserv is the group of individuals that will receive Significant Event Situation Reports, information regarding upcoming classes, meeting invites, etc.
	2. Sub Page for Documents
		1. Current documents for the subcommittee are housed at <https://easternhpc.com/healthcare-preparedness/continuing-care-subcommitee/> . As the group begins to grow, there will be discussion on building out a section under resources.
4. HPP Quarterly Meeting Overview
	1. Statewide Education Packages
		1. The coalitions across the state are working to develop a standard education package that can be used across the state. This will include education modules, AAR templates, Situation Report Templates, and Exercise Templates.
5. Upcoming Conferences and Educational Opportunities (Please share with the Education Subcommittee)
	1. EHPC Disaster Symposium April 25 and 26, 2018. New Bern, NC
		1. Registration link: <https://www.regonline.com/Register/Checkin.aspx?EventId=1769193> .
		2. Cost $25
		3. The ​2018 ​Eastern ​NC ​Disaster ​Symposium ​is ​an ​opportunity ​for ​Medical ​(EMS/Hospitals/Long-term ​Care), ​Public ​Health, ​Emergency ​Management, ​Law ​Enforcement, ​and ​other ​emergency ​response ​professionals ​to ​come ​together ​for ​a ​day ​and ​a ​half ​of ​education ​and ​networking ​with ​other ​professionals. ​This ​year ​we ​have ​worked ​extremely ​hard ​to ​bring ​you ​a ​variety ​of ​speakers ​from ​across ​the ​nation. ​Topics ​will ​focus ​on ​lessons ​learned ​and ​best ​practices ​during ​recent ​natural ​disasters, ​mass ​shootings, ​facility ​infrastructure ​failures, nursing home evacuations ​and ​much ​more. ​It ​is ​our ​hope ​that ​you ​will ​take ​these ​valuable ​lessons ​back ​to ​your ​agency ​and ​incorporate ​them ​in ​your ​planning ​efforts. ​
	2. Health Sector Emergency Preparedness Course June 12 (Greenville, NC) and June 14 (Wilmington, NC).
		1. Registration link (Greenville): <https://terms.ncem.org/TRS/courseDesc.do?sourcePage=courseSearch&cofId=109044>
		2. Registration link (Wilmington): Not Posted Yet
		3. **Purpose**: The purpose of this course is to provide healthcare providers and suppliers with training in achieving the four core emergency preparedness elements outlined in the September 2016 Center for Medicare and Medicaid Services (CMS) Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers Rule. **Scope**: The one-day, 8 hour course is intended to assist healthcare providers and suppliers in achieving the four core emergency preparedness elements outlined in the September 2016 CMS Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers Rule. The course provides instruction, guided discussion, best practice tools, and resources for the conduct of a risk assessment; the development of an emergency plan; the development of associated policies and procedures; the creation of a communications plan; and the training and testing of the plans, policies, and procedures. Course Goals a. Understand specific healthcare provider and supplier emergency preparedness requirements as outlined in the CMS Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers Rule. b. Develop knowledge and skill in achieving relevant emergency preparedness elements for your healthcare provider or supplier type.
6. Upcoming Agenda
	1. Potential topics include:
		1. HVA/Risk Assessment Overview
		2. CMS Survey Report Outs
		3. Discussion of Upcoming Educational Offerings
		4. Coalition Overview
7. Roles and Responsibilities
	1. Chair – Bill Marshall
	2. Vice Chair – Nick White
	3. Coalition Staff Representative – Elaina Skarote/Jennifer Smith
8. Future Meeting Dates
	1. The next meeting will be held at 1 o’clock on May 17th at the Edwin Monroe Center in Greenville, NC. This meeting will follow the Regional Coalition Meeting’s lunch.
	2. The Chair, Vice Chair, and Coalition Representative will work to develop an agenda.

**Attendees**

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