**Eastern Healthcare Preparedness Coalition**

**Meeting Minutes**

**February 15, 2018, 9:30 AM – 12:00 PM**

**Monroe Center**

**Introductions completed**

**Minutes approved**

* Jim McArthur made the motion.
* Cindy Worthy 2nd.

**HPP Grant update and Five to Ten Year Plan Reviewed**

* Discussed current status of grant. Duodotes are available. Filters and suits are in suits are being issued. Filters will be issued with 16-17 contracts. Contracts are out. Awaiting signatures. Information sharing packets will be presented at the November meeting.

**Bylaws reviewed**

* Review conducted. Changes made. Will be reviewed and voted on at the May meeting.

**EHPC Website**

* [www.easternHPC.com](http://www.easternHPC.com)

**Coalition Assessment Tool**

* Tool has been drafted and submitted by the January 31st deadline.
* Preparedness plan and strategic plan being drafted for submission by April 2nd.

**Our Community Hospital Equipment**

* OCH has closed the ED as of Jan, 2018. Discussion of radio equipment, ACF trailer, and Triage gear. Motion made by Jim McArthur (2nd by Scotty Hill) to keep the ACF trailer and radio gear in-place for the Rural Health Group that will be operating there. Motion passed. Triage gear will be recovered and returned to the warehouse for future use as determined.

**Communications Update**

* Matt McMahon provided an update on the current state of the RF systems in the region including Med 8/10 and VIPER. WebEOC testing information provided. Need to obtain Essential Elements of Information for ESF 8 board.

**Training**

* SMART moving to Continuum.
* HICS, ICS, Exercise Planning, HSEEP, TEEX courses requested for the region.

**Regional Updates provided by:**

* SMAT III – Nothing provided.
* OEMS – Nothing provided.
* PHPR ERO –Preparedness Symposium May 16 Greensboro
* DPR 1, 2, and 4 – UTVs, Shower trailers
* Emergency Management – EBO Training Week 3/19-23, See TERMS for lots of classes being posted.
* EPI Update – Increase in Viral Uptake
* NCHEMC – Kiplan Clemmons – Looking at conference
* State Wide Hurricane Exercise for 2018 will be based on Hugo.
* Spring EM conference 3/26-30
* Beaufort 411 event 4/8
* ECU Hurricane Conference 5/22

**Sub Committee Workshop** (See separate subcommittee minutes)

* AST/SMAT III/MAB – Matt McMahon
  + Alan Parnell/Dale Griffin
* LTC – Elaina Skarote
  + Nick White, Bill Marshall, Jennifer Smith
* Exercise (120 to Landfall) – Chris Starbuck
  + Julie Furlough, Cindy Worthy, Kathy Sheppard
* Education - Chris Cieszko
  + John Britt, Murry Stroud

**2018 Coalition Meetings at the Monroe Center:**

May 17th, Aug 16th, and Nov 15th

**Adjourned**

* Alan Parnell made the motion.
* Jim McArthur 2nd.

**Eastern NC Disaster Symposium**

**April 25th and 26th**

**New Bern Convention Center**

**CISM Training**

**April 16th**

**Forsyth Medical Center**

**Winston Salem**