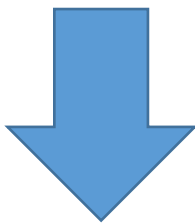


EXERCISE NAME: EHPC Regional Functional Exercise (FE)		Master Scenario Events List (MSEL)		LANE: <b>DISCIPLINE TARGET</b>		Exercise Control callsign: RCC East VIPER EVENT TG HOTEL 3	
Target Capability: Operational Communications							
Instructions: Fill out your name and agency on the sheet appropriate for your discipline. If you are FIRE/EMS/LAW/PSAP, complete the PUBLIC SAFETY sheet (tab). If you are healthcare (Hospital, Public Health or Community Health Center), please complete the tasks to the best of your ability in order. If you are unable to complete the task, document why. Tasks not completed may indicate a gap across the region or state. When you are done with all tasks, submit your paperwork and complete the hotwash evaluation found at: <a href="https://nc.readyop.com/fs/4dNt/dba4117b">https://nc.readyop.com/fs/4dNt/dba4117b</a>							
NAME:				AGENCY:			
BEGIN AND END EACH RADIO TRANSMISSION WITH "THIS IS AN EXERCISE".							
	Targets:	Task	Task Clarification/Explanation	Start Time	End Time	Notes/Answers	
Sample	HOSPITALS	Using any method possible, determine what is located at: 40.7127° N, -74.0134° W	Determines if the participant / agency is able to look up GPS coordinates	10:00	10:02	The location is One World Trade Center Complex	
1	What is this inject targeting	What the task (inject) is asking you to do or accomplish	Explanation on why we are asking you to do this or additional information	When did the task start	When did you finish	Provide your answer if requested here	
END							

Sample of what the task sheet looks like and explanation



PROCEED TO YOUR AGENCY TYPE TAB BELOW

INCIDENT RADIO COMMUNICATIONS PLAN			Incident Name 2023 EHPC HURRICANE AND INFORMATION SHARING EXERCISE			Date/Time Prepared 5/4/2023		Operational Period Date/Time 5-4-23 0800 / 5-4-23 1700	
EXERCISE									
Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	Tx Tone/NAC	Mode A, D or	Remarks
	PUBLIC SAFETY / HEALTHCARE / PSAPs								
1	Command	VIPER STATE EVENT HOTEL 3	MAIN EXERCISE TG					D	EXERCISE CONTROL "RCC EAST"
2	Tactical	VIPER STATE EVENT HOTEL 4	ALTERNATE EX TG					D	EXERCISE CONTROL "RCC EAST"
3	Tactical	VIPER EBO	EX CONTROL CHANNEL EX STAFF ONLY					D	ROC-RCCE-WEST
4	AUXCOMM								
5	Tactical	SHARES SFA0 (Day)	AUXCOMM					A/D	SHARES VOICE*
6	Tactical	SHARES SFF0 (NIGHT)	AUXCOMM					A/D	SHARES VOICE*
7	Tactical	THEN 7232 LSB	AUXCOMM	7232.0KHz LSB		7232.0KHz LSB		A	HF THEN (DAY)
8	Tactical	440 DOWN EAST LINK SYS	AUXCOMM	VARIOUS		VARIOUS		A	VARIOUS SITES
9	Tactical	DMR - EHPC Cluster	AUXCOMM	VARIOUS		VARIOUS		D	RF SITES / BM
10	Tactical	NNB4NC	AUXCOMM -SHARES RMS	VARIOUS		VARIOUS		D	VARIOUS FREQS
11	Tactical	KX4NC 443.3 COLUMBIA RPT	AUXCOMM	443.300 W	131.8	448.300 W	131.8	A	REPEATER LINK SYS
12	Tactical	147.09 GV Link to COLUMBIA	AUXCOMM	147.090 W	131.8	147.690 W	131.8	A	REPEATER LINK SYS
13	SATCOM AND PHONE LINES IN USE								
14	Tactical	MSAT - EBO	SATCOM PTT or DiD						MSAT PTT
15	Tactical	ROC VOICE	252-816-0121						PUBLIC SAFETY / HEALTHCARE / PSAPs EX CONTROL
16	Tactical	RCCE VOICE	252-520-4932						AUXC EX CONTROL
17	Tactical	WEST VOICE	828.674.0617						ALT AUXC EX CONTROL medcomm6@gmail.com
* Denotes that current practices due not align with current NIMS/ICS terminology and procedures; D/Cd AUTH NC SHARES POC									
Prepared By (Communications Unit) EX CONTROL					Incident Location - NC County PITT State NC Latitude Longitude				

The convention calls for frequency lists to show four digits after the decimal place, followed by either an “N” or a “W”, depending on whether the frequency is narrow or wide band. Mode refers to either “A” or “D” indicating analog or digital (e.g. Project 25) or "M" indicating mixed mode. All channels are shown as if programmed in a control station, mobile or portable radio. Repeater and base stations must be programmed with the Rx and Tx reversed.

EXERCISE NAME: EHPC Regional Functional Exercise (FE)				LANE: <b>HOSPITALS</b>	Exercise Control callsign: RCC East VIPER EVENT TG HOTEL 3	
Target Capability: Operational Communications		Master Scenario Events List (MSEL)				
Scenario: You are assigned as the local hospital Emergency Manager for an approaching CAT 3 Hurricane. Your duties include both strategic and tactical objectives. The below items have been presented to you during the incident. Work through the injects in sequential order. If you are unable to complete the task, ensure you document why and any gaps present. <b>PLEASE ENSURE YOU IDENTIFY YOURSELF ON ALL TRAFFIC AND INCLUDE "THIS IS AN EXERCISE" ON ANY MESSAGES. YOUR CALLSIGN IS THE AGENCY YOU ARE REPRESENTING. PLEASE ENSURE YOUR NAME AND AGENCY IS COMPLETED BELOW</b>						
If you need assistance - email <a href="mailto:COMMEXPUBLICSAFETY@gmail.com">COMMEXPUBLICSAFETY@gmail.com</a> (All email is coming to one address for this exercise)						
Exercise Webpage is <a href="https://subsplash.com/easternhealthcareprepare/media/ms/+xkh5nfj">https://subsplash.com/easternhealthcareprepare/media/ms/+xkh5nfj</a>						
NAME:			AGENCY:			
<b>BEGIN AND END EACH RADIO TRANSMISSION WITH "THIS IS AN EXERCISE".</b>						
TASK #	Targets:	Task	Task Clarification/Explanation	Start Time	End Time	Notes/Answers (Feel free to delete email link if not needed)
Sample	HOSPITALS	Using any method possible, determine what is located at: 40.7127° N, -74.0134° W	Determines if the participant / agency is able to look up GPS coordinates	10:00	10:02	The location is One World Trade Center Complex
1	HOSPITALS	Watch COMMEX Briefing via (Link emailed to participants). <u>ENSURE YOU ARE MONITORING YOUR EMAIL. Provide verbal designator letter in the notes section on this page.</u>	Watch Briefing. Required. Place verbal designator found in briefing in notes area.			
2	HOSPITALS	Send your agency / unit callsign to Exercise Control. Please list name, agency, and callsign so that we can hail you if needed during the exercise. Send this info to <a href="mailto:commexpublicsafety@gmail.com">commexpublicsafety@gmail.com</a>	Ensures Exercise Control or another team can contact you by callsign. If you don't have a callsign, make an appropriate one.			<b>commexpublicsafety@gmail.com</b>
3	HOSPITALS	Do you have the EHPC app for iOS or Android? If not, download from: <a href="https://subsplash.com/easternhealthcareprepare/app">https://subsplash.com/easternhealthcareprepare/app</a>	Determines if participant or agency has EHPC App. If not, the ability to obtain.			
4	HOSPITALS	Establish/Maintain an ICS-214 Activity Log throughout the duration of the exercise. You will be requested to submit at the end of this task sheet.	Start documentation of activity. Ensure 214s are submitted at end of exercise.			

5	HOSPITALS	Contact "RCC-EAST" on the <b>EVENT HOTEL 3 VIPER</b> talkgroup. Identify your agency or individual callsign for a radio check. Example "RCC EAST, THIS IS PITT COUNTY EMERGENCY MANAGEMENT FOR A RADIO CHECK" After this radio check, <b>VMN radios can return to their home talkgroup.</b>	Ensures agencies/users know how to find appropriate State Event channel and back to their home talkgroup.			
6	HOSPITALS	Log into WEBEOC and ensure your username and password works. If you have difficulty and need assistance, email <a href="mailto:HPPSystemsSupport@dhhs.nc.gov">HPPSystemsSupport@dhhs.nc.gov</a>	This validates the users log in information is valid.			HPPSystemsSupport@dhhs.nc.gov
7	HOSPITALS	Please complete the PRE Event EEI (Essential Elements of Information) report at: <a href="https://easternhpc.com/ehpc-essential-elements-of-information-eei/">https://easternhpc.com/ehpc-essential-elements-of-information-eei/</a> Complete the form to the best of your availability. If you are unable to complete any of the items, list them on the note section here along with the reason.	Exercise of completing PRE EVENT EEI form for Hurricane Season.			
8	HOSPITALS	Update your facility diversion dashboard. It can be found at: <a href="https://easternhpc.com/activation-resources/">https://easternhpc.com/activation-resources/</a> Please ensure to update when conditions return to normal. This also can be accomplished through the EHPC App	The diversion form helps the HCC and regional partners with surge and patient routing. Be sure to update this when needed.			
9	HOSPITALS	Your facility has suffered an HVAC (Chiller) failure. Complete the EHPC Facility Disruption Notification and report the issue. Take note of all the available items that are recommended to share for situational awareness and support. <a href="https://easternhpc.com">https://easternhpc.com</a>	Practice on form use. This can be used for any type of infrastructure outage/degradation. Can access via APP or Website or direct.			
10	HOSPITALS	Determine if you or your agency has GETS or WPS capability. If you do, please make a call to 252-816-0123 on either platform. If you don't have GETS or WPS, save this link and sign up: <a href="https://www.cisa.gov/government-emergency-telecommunications-service-gets">https://www.cisa.gov/government-emergency-telecommunications-service-gets</a>	Determines if GETS/WPS is active. This service is free and access is available to all emergency responders/agencies. PTS Dialer is an app that automatically allows GETS/WPS calls			
11	HOSPITALS	Does your facility have Telecommunications Service Priority (TSP)? Document if you have it on this sheet in answer section. If you do not, here is the info for it- <a href="https://www.cisa.gov/tsp-eligibility">https://www.cisa.gov/tsp-eligibility</a> It is Free!	TSP is a free service from DHS on priority restoration services. This is a good opportunity to explore how it can help your facility during wide scale network outages.			

12	HOSPITALS	Your facility has been notified of inbound US Coast Guard aircraft from an incident off the coast. How do you communicate with them? If it was post disaster (and VIPER non functional), do you have any other options? Write your answer on this sheet in answer section.	Consider all the different ways you can coordinate with aircraft. Radio options, phone options to flight overwatch centers etc.			
13	HOSPITALS	Random member shows up to your facility and states they are part of the North Carolina Information Technology Strike Team to assist with helping the facility through the Hurricane. What are your actions? Write the answer in the notes section.	It is not uncommon for lots of volunteer and random personnel to show up at your facility pre/post event.			
14	HOSPITALS	Complete the following information on your facility. This will allow us to update any information and refresh the end user on important numbers needed. <a href="https://nc.readyop.com/fs/4dNe/2d77e419">https://nc.readyop.com/fs/4dNe/2d77e419</a>	Complete the following questionnaire on basic information about your facility.			
15	HOSPITALS	You have been notified that a large helicopter carrying evacuees has crashed about a mile from your facility while enroute to the drop off location. What are your initial thoughts/actions on readiness for your facility? Provide a few items and/or personnel you would contact to prepare. Provide your answer in the notes section. Bullet list is fine.	Develop initial strategy on the possible items that need to be addressed. Surge/Decon/Info Sharing/Capacity etc.			
16	HOSPITALS	Navigate to your NC TERMS Profile. Ensure all your information is up to date (Contact information) and most importantly- ensure your agency / discipline is listed correctly.	Ensures NC TERMS profile is updated			
17	HOSPITALS	The only thing working currently is your VIPER radio. Contact RCCEast on Event Hotel 3 and advise them (by voice) of any auxiliary communication equipment (Ham radio/RACES/SHAREs) in your county EOC. If you do not have any of that equipment or capability, please document it in the notes section on this page.	There is some confusion on what counties/agencies have for redundancy.			
18	HOSPITALS	Take a 5-10 minute break... you deserve it.	Break. Coffee is good. Especially now.			

19	HOSPITALS	Do you currently have the EHPC Information Sharing Plan for the Eastern Region? If so, you can proceed to the next task. If not, download from the EHPC APP > RESOURCES>EHPC Communications> May 2023 Commex. You can also navigate to: <a href="https://subsplash.com/easternhealthcarepre">https://subsplash.com/easternhealthcarepre</a>	Determines if participant or agency has EHPC information sharing plan. If not, the ability to obtain.			
20	HOSPITALS	Your facility only has VIPER and backup radio systems functional. All internet and phones are currently down outside the facility. A North Carolina Mobile Communication Vehicle (MCV) has arrived and can offer limited connectivity. You have chosen to supply connectivity to the command center and some limited nurses workstations for EHR read only access. Identify (3) highest priority workstations in your facility that could be used for this purpose. Provide your answer in the notes section.	This task allows some forward thinking on how a support unit can assist pre/post landfall where connectivity is degraded or non existent.			
21	HOSPITALS	Are you aware of the online VIPER training modules available on the EHPC website or app? Write the answer yes/no to the right. If you are not familiar: <a href="https://easternhpc.com/virtual-training/">https://easternhpc.com/virtual-training/</a>	Training available if not known			
22	HOSPITALS	You need to contact your local 911 center (PSAP). Upon calling, you are receiving a fast busy signal on both landline and cellular telephones. What are other options you have to contact the 911 center? Please list your answer in the notes section	Please be specific about the technology. If it is a radio, what channels would you call them on? Do they have an email?			
23	HOSPITALS	Internet and phones are down outside your facility on internal systems. You are in need of assistance from the IS department for the outage. All networked equipment will not allow you to use cellular hotspots or external connectivity. How would you contact your IS/IT Dept with no internet or phones? Write your answer in the notes section.	This is a real possibility of occurring, especially in community or rural hospitals. Be forward thinking on how these issues can be resolved, especially when much of the security and networking are accomplished remotely. Access may be a big issue.			

24	HOSPITALS	You have received an important message with a link regarding the resources recently requested. You are asked to navigate to the following link: <a href="https://easternhpc.com/wp-content/uploads/2022/03/Slide1.jpg">https://easternhpc.com/wp-content/uploads/2022/03/Slide1.jpg</a>	Overall situational awareness on cyber related challenges			
25	HOSPITALS	Your facility is in need of a VIPER talkgroup to utilize for post tornado impact with outside agencies. What type of channel do you request and where do you make that request? Hint- you can reference the VIPER SOG or EHPC Info sharing plan. Write your answer in the notes section	Determines if players know what type of channel and who to request it through			
26	HOSPITALS	What channels (or talkgroups) on VIPER can you ALWAYS reach someone in the event of an emergency? Provide your answer in the notes section.	This task is a reminder that in the event of total infrastructure outages, you can always reach someone 24x7x365. Need to know what those talkgroups/channels are.			
27	HOSPITALS	Your VIPER radio is making this annoying sound and displaying "SITE TRUNKING". Two questions- 1: What does this mean? 2: Whom would you contact to notify of this situation if prolonged? Write your answers in the note section	Site trunking awareness			
28	HOSPITALS	What are the dimensions of your closest Landing Zone pad for patients? What is the weight capacity of this pad? There are some large CH47 aircraft enroute to your facility with injured patients from a pre landfall tornado. The airboss has called you asking for the above information. Provide your answer in the notes section.	This is a realistic possibility with larger military aircraft coming into land. General knowledge of this is a good thing to have on hand.			
29	HOSPITALS	Do you or your agency have the most recent NIFOG (National Interoperability Field Operations Guide)? If not- download it from here: <a href="https://www.cisa.gov/safecom/field-operations-guides">https://www.cisa.gov/safecom/field-operations-guides</a> . Consider requesting hard copies for your agency.	Download the NIFOG. There is also an app for iPhone and android that is available			
30	HOSPITALS	Have you upgraded your VIPER VMN (ED Patient call in radio)? Write your answer in the notes section.	Reminder that the 2025 VIPER upgrade is approaching quickly. Equipment often takes a few months to receive once order is in.			

