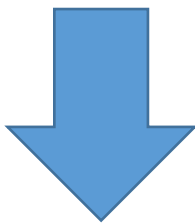


EXERCISE NAME: EHPC Regional Functional Exercise (FE)				LANE: DISCIPLINE TARGET		Exercise Control callsign: RCC East VIPER EVENT TG HOTEL 3	
Target Capability: Operational Communications		Master Scenario Events List (MSEL)					
Instructions: Fill out your name and agency on the sheet appropriate for your discipline. If you are FIRE/EMS/LAW/PSAP, complete the PUBLIC SAFETY sheet (tab). If you are healthcare (Hospital, Public Health or Community Health Center), please complete the tasks to the best of your ability in order. If you are unable to complete the task, document why. Tasks not completed may indicate a gap across the region or state. When you are done with all tasks, submit your paperwork and complete the hotwash evaluation found at: https://nc.readyop.com/fs/4dNt/dba4117b							
NAME:				AGENCY:			
BEGIN AND END EACH RADIO TRANSMISSION WITH "THIS IS AN EXERCISE".							
	Targets:	Task	Task Clarification/Explanation	Start Time	End Time	Notes/Answers	
Sample	HOSPITALS	Using any method possible, determine what is located at: 40.7127° N, -74.0134° W	Determines if the participant / agency is able to look up GPS coordinates	10:00	10:02	The location is One World Trade Center Complex	
1	What is this inject targeting	What the task (inject) is asking you to do or accomplish	Explanation on why we are asking you to do this or additional information	When did the task start	When did you finish	Provide your answer if requested here	
END							

Sample of what the task sheet looks like and explanation



PROCEED TO YOUR AGENCY TYPE TAB BELOW

INCIDENT RADIO COMMUNICATIONS PLAN			Incident Name 2023 EHPC HURRICANE AND INFORMATION SHARING EXERCISE			Date/Time Prepared 5/4/2023		Operational Period Date/Time 5-4-23 0800 / 5-4-23 1700	
EXERCISE									
Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	Tx Tone/NAC	Mode A, D or	Remarks
	PUBLIC SAFETY / HEALTHCARE / PSAPs								
1	Command	VIPER STATE EVENT HOTEL 3	MAIN EXERCISE TG					D	EXERCISE CONTROL "RCC EAST"
2	Tactical	VIPER STATE EVENT HOTEL 4	ALTERNATE EX TG					D	EXERCISE CONTROL "RCC EAST"
3	Tactical	VIPER EBO	EX CONTROL CHANNEL EX STAFF ONLY					D	ROC-RCCE-WEST
4	AUXCOMM								
5	Tactical	SHARES SFA0 (Day)	AUXCOMM					A/D	SHARES VOICE*
6	Tactical	SHARES SFF0 (NIGHT)	AUXCOMM					A/D	SHARES VOICE*
7	Tactical	THEN 7232 LSB	AUXCOMM	7232.0KHz LSB		7232.0KHz LSB		A	HF THEN (DAY)
8	Tactical	440 DOWN EAST LINK SYS	AUXCOMM	VARIOUS		VARIOUS		A	VARIOUS SITES
9	Tactical	DMR - EHPC Cluster	AUXCOMM	VARIOUS		VARIOUS		D	RF SITES / BM
10	Tactical	NNB4NC	AUXCOMM -SHARES RMS	VARIOUS		VARIOUS		D	VARIOUS FREQS
11	Tactical	KX4NC 443.3 COLUMBIA RPT	AUXCOMM	443.300 W	131.8	448.300 W	131.8	A	REPEATER LINK SYS
12	Tactical	147.09 GV Link to COLUMBIA	AUXCOMM	147.090 W	131.8	147.690 W	131.8	A	REPEATER LINK SYS
13	SATCOM AND PHONE LINES IN USE								
14	Tactical	MSAT - EBO	SATCOM PTT or DiD						MSAT PTT
15	Tactical	ROC VOICE	252-816-0121						PUBLIC SAFETY / HEALTHCARE / PSAPs EX CONTROL
16	Tactical	RCCE VOICE	252-520-4932						AUXC EX CONTROL
17	Tactical	WEST VOICE	828.674.0617						ALT AUXC EX CONTROL medcomm6@gmail.com
* Denotes that current practices due not align with current NIMS/ICS terminology and procedures; D/Cd AUTH NC SHARES POC									
Prepared By (Communications Unit) EX CONTROL					Incident Location - NC County PITT State NC Latitude Longitude				

The convention calls for frequency lists to show four digits after the decimal place, followed by either an “N” or a “W”, depending on whether the frequency is narrow or wide band. Mode refers to either “A” or “D” indicating analog or digital (e.g. Project 25) or “M” indicating mixed mode. All channels are shown as if programmed in a control station, mobile or portable radio. Repeater and base stations must be programmed with the Rx and Tx reversed.

EXERCISE NAME: EHPC Interoperable Communications Functional Exercise (FE) Target Capability: Operational Communications			Master Scenario Events List (MSEL)		LANE: 911 - PSAPs		Exercise Control Callsign: On site VIPER PRIMARY TG: HOTEL 3	
Scenario: You are a shift supervisor at a County 911/PSAP center. Your duties include both strategic and tactical objectives. The below items have been presented to you during the incident. Work through the injects in sequential order. If you are unable to complete the task, ensure you document why and any gaps present. PLEASE ENSURE YOU IDENTIFY YOURSELF ON ALL TRAFFIC AND INCLUDE "THIS IS AN EXERCISE" ON ANY MESSAGES. YOUR CALLSIGN IS THE AGENCY YOU ARE REPRESENTING. PLEASE ENSURE YOUR NAME AND AGENCY IS COMPLETED BELOW								
If you need assistance - email COMMEXPUBLICSAFETY@gmail.com (All email is coming to one address for this exercise)								
Exercise Webpage is https://subsplash.com/easternhealthcareprepare/media/ms/+xkh5nfj								
NAME:				AGENCY:				
BEGIN AND END EACH RADIO TRANSMISSION WITH "THIS IS AN EXERCISE".								
TASK #	Targets:	Task	Task Clarification/Explanation	Start Time	End Time	Notes/Answers (Feel free to delete email link if not needed)		
Sample	PSAP	Using any method possible, determine what is located at: 40.7127° N, -74.0134° W	Determines if the participant / agency is able to look up GPS coordinates	10:00	10:02	The location is One World Trade Center Complex		
1	PSAP	Watch COMMEX Briefing via (Link emailed to participants). ENSURE YOU ARE MONITORING YOUR EMAIL. Provide verbal designator letter in the notes section on this page.	Watch Briefing. Required. Place verbal designator found in briefing in notes area.					
2	PSAP	Complete a test call to the 24 hour watch on VIPER State Wide Call.	VIPER Statewide Call Test					
3	PSAP	Contact a neighboring PSAP and gain the following information: CAD system used, Telephone system used and Primary radio system. Is VIPER core connected or radio only? : Email this information (including your PSAP name and the PSAP you contacted) to the exercise email: commexpublicsafety@gmail.com				commexpublicsafety@gmail.com		
4	PSAP	Contact "RCC-EAST" on the EVENT HOTEL 3 VIPER talkgroup. Identify your agency or individual callsign for a radio check. Example "RCC EAST, THIS IS PITT COUNTY EMERGENCY MANAGEMENT FOR A RADIO CHECK"	Ensures agencies/users know how to find appropriate State Event channel					
5	PSAP	Contact your back up PSAP via radio for a test. (Not your backup internal facility) but one that receives rollover calls for you. Conduct a simple radio check and list the County and time of contact in the notes section on this page.	Ensures each center can make contact with no notice					

6	PSAP	Locate your center's evacuation / backup / fall back guideline. With permission from leadership, email a copy to the exercise email.	Ensures a backup plan is easily accessible			
7	PSAP	Make a test phone call to the NC NMAC. Ask if there are any degradations across the state. Provide an answer in the note section on this page if contact was successful.	Determine if center can easily contact the NMAC along with NMAC response.			
8	PSAP	Make a telephone test call to the 24 hour watch. When you call they will give you a code phrase that can be reported back on this form for confirmation of task. Write it in the notes section on this page.	Determines if PSAP knows number and actual contact was made.			
9	PSAP	Are you aware of the online VIPER training modules available on the EHPC website or app? Write the answer yes/no to the right. If you are not familiar: https://easternhpc.com/virtual-training/	Training available if not known			
10	PSAP	Using CAD (not google maps) determine what is at the following coordinates: 35° 6'56.24"N / 75°59'14.50"W. (Degrees Minutes Seconds). Write down what the location is in note section. ALSO convert to DDM (Degress Decimal Minutes). Write the converted coordinates down in the notes/answer section.	Ability to use CAD for reference and convert coordinates.			
11	PSAP	A portable Law Enforcement VIPER radio was stolen out of a patrol car ahead of the storm. They called into the PSAP to advise you of the occurrence. The officer does not remember what his system ID is. What are your steps? Whom should you contact? Write your answer and any phone numbers for these contacts in the notes section. (No personal numbers).	Determines if PSAP knows what to do when a radio is lost or stolen. A bit more serious if LE radio with encryption. Also determines if accurate database is kept.			

12	PSAP	Are you aware of the new SIEC VIPER SOG? This plan details minimal channel/talkgroup requirements across the state. Talkgroup usage and other important information can be found in this document. You can find the document (along with others) on the exercise website at: https://subsplash.com/easternhealthcareprepare/media/ms/+xkh5nfj Provide a short yes/no in the notes section if you were aware of the document(s)	Situational awareness on available channels/talkgroups on VIPER along with use definitions.			
13	PSAP	Determine if members of your communication center have access to the state of NC WebEOC for situational awareness. If so, log in to check user names and passwords.	Ensures operational readiness of WEBEOC for daily ops and Hurricane Season.			
14	PSAP	What is the VIPER RSSI (Received signal strength Indicator) signal level inside the center? Test this with a portable VIPER radio and select the "site" or "rssi" button if programmed. Write the level in the notes section on this page. Would you be able to continue operations with portables inside the center in the event of system failure?	Situational awareness for the use of VIPER by handheld in the center. (System failure scenarios).			
15	PSAP	Conduct a PTT (Push to talk) test on MSAT on the EBO (Eastern Branch) talkgroup. Contact RCC East for the radio check. If you have other satellite phones (inmarsat, iridium or other), test those also. Charges may apply. Make a test call to 252-816-0123. Document in the notes section if you made PTT or voice contact and with whom.	Conduct test of satellite phones. Agency must be willing to accept cost of making the call (minor). MSAT PTT is free.			
16	PSAP	Do you or your agency have the most recent NIFOG (National Interoperability Field Operations Guide)? If not- download it from here: https://www.cisa.gov/safecom/field-operations-guides Consider requesting hard copies for your agency.	Download the NIFOG. There is also an app for iPhone and android that is available			
17	PSAP	You have received a complaint that field units are having difficulty communicating on VIPER. Units are enroute to a call and all are badly broken and unreadable. The area just experienced high wind and thunder/lightning. Whom (with name or number) are you going to notify or check on the system with? Write your answer in the note section on this page.	Ensures PSAPs have a plan/way to contact various system admins.			

18	PSAP	You have received an important message with a link regarding the resources recently requested. You are asked to navigate to the following link: https://easternhpc.com/wp-content/uploads/2022/03/Slide1.jpg	Overall situational awareness on cyber related challenges			
19	PSAP	Your agency is receiving interference on one of your conventional analog repeaters. Appears to be a group of dog hunters from a unknown location. How would you address this? Determine the numbers or contact of any agencies/personnel you would contact. The link to the right may assist. It is a safe link to open.	Demonstrates if the user/agency knows how to report and mitigate interference or jamming. Some useful Info: https://easternhpc.com/wp-content/uploads/2023/04/JammingFact121416-r1-508.pdf			
20	PSAP	Complete a PACE plan for radio communications and also internet connectivity for your agency. The following ReadyOp link is the form to complete. You will see templates on the form. Also a PPT on the Exercise page for further info. Please complete the form: https://nc.readyop.com/fs/4dNf/e5d3f22c	Complete a PACE plan for your agency. One for voice communciations and another for data (intenet) connectivity.			
21	PSAP	An out of state swiftwater rescue team has just contacted your PSAP and asked what National Public Safety repeaters are operational on 700/800MHz in your area. These are 8CALL/8TACS, 7CALL/7TACS etc. How do you determine which repeaters are active? Write in the repeaters active (or able to be turned on) in your area within range of your center.	This is a common request during a disaster. Out of state teams leverage NPS interoperable repeaters. Frequently end users are not aware what is active in their area.			
22	PSAP	What is your centers GENSET run time with a full tank of fuel? How long will the equipment last on UPS in the event of GENSET failure? How often is this tested? Write your answer(s) in the note section on this page.	Situational awareness on GENSET and UPS run time. Testing and maintenance query.			
23	PSAP	Do you have any pre incident checklists for equipment or personnel needs? Examples can be checklists, battle rhythms, job aids etc. Here is an example: https://easternhpc.com/wp-content/uploads/2023/04/EHPC-COMU-HURRICANE-BATTLE-RHYTHM.pdf	This inject does not have a deliverable. It is mainly shared for awareness for helpful documents in this type of incident. If you have any checklists you are willing to share, please send them to commexpublicsafety@gmail.com			commexpublicsafety@gmail.com

24	PSAP	Who is your VIPER DPR Talkgroup POC (Point of contact) for reserving talkgroups for planned events? Hint- Look in the SIEC VIPER SOG mentioned earlier and on the exercise webpage.	Determines if agencies/users know who to contact for DPR talkgroup reservations.			
25	PSAP	Submit this document to the Exercise Control at COMMEXPUBLICSAFETY@GMAIL.COM . You can copy, scan, or use whatever means necessary to accomplish the task. Ensure your name and agency are on the sheet. This form is required for completion of the exercise. Last item to complete is hotwash evaluation below	This is the end of the exercise. Please complete evaluation. We hope you enjoyed the exercise ahead of the 2023 Hurricane Season.			commexpublicsafety@gmail.com
END OF EXERCISE - ENSURE EVALUATION IS COMPLETED https://nc.readyop.com/fs/4dNt/dba4117b						