REGIONAL HEALTHCARE COMMUNICATION AND INFORMATION SHARING TESTING PLAN 2023

CONSIDER REPLACING YOUR FACILITY RADIO IF NOT COMPLETED YET (2025)

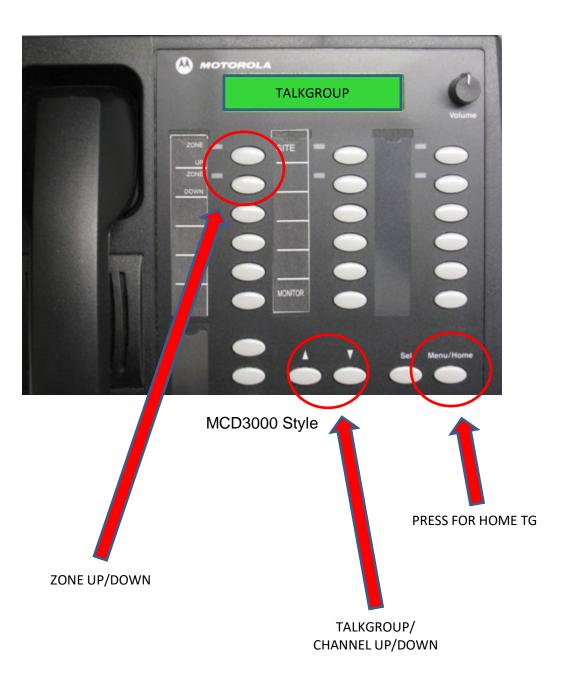## Purpose/Scope

- Monthly testing of various radio frequency (RF) equipment
- Establish and maintain proficiency in operator use of defined equipment
- Test radio equipment for correct operations and deficiencies
- Document the testing
- Establish accountability of regional resources

Testing Process – Viper Medical Network:

- Testing will take place on the scheduled days below. Due to a dynamic environment, alternate testing days may be needed. In the event of date changes, email notifications will be sent out.
- Testing of regional hospitals will begin at 14:00.
- Facilities will be hailed on their assigned VIPER talkgroup (channel) at their designated time (Noted below)
- If a facility misses the test time, they can call on talkgroup **VMK79100** (**EHPC Disaster**) between 14:00 and 17:00 on the scheduled test day.
- If a facility does not answer, EHPC will attempt another contact the day following the scheduled test. If no answer is received, EHPC will send an email to the facility point of contact to verify the equipment is operational.
- SMAT III units can check in on VMK 79100 (EHPC Disaster) anytime between 09:00 and 17:00 of the scheduled test day.
- Please ensure your radio is on the correct channel. We find many facilities on the incorrect channel.

Procedure -- Viper Medical Network:

VMN Deskset Topology

MCD3000 Style

PRESS FOR HOME TG

ZONE UP/DOWN

TALKGROUP/
CHANNEL UP/DOWN

MCD5000 Style

TALKGROUP. Zone button is usually found on this screen also

TALKGROUP/ CHANNEL UP/DOWN

HOME BUTTON

- Setup radio equipment if necessary.
- Ensure that power is on.
- Ensure volume is up.
- Ensure that controller is set to the appropriate talkgroup, if unsure, press the HOME button (Looks like a small house symbol on some units).

- Wait until operator calls facility. (Note: No tones will be heard, only the operator Calling).
- Pickup handset.
- Key radio by pressing the PTT (press to talk) button located on the underside of Handset.
- Respond with your facility identification and a signal report.
- Example:

> **"SMAT100, this is Halifax Regional Medical Center on VIPER Medical Network, I copy your transmission loud and clear"**

- Keep handset to ear and await a response.
- Replace handset on control station to return it to a listening state.

Additional Radio Communication Related Training Available:

EHPC App: Under Resources>EHPC Communications

EHPC Website: Virtual Training
https://easternhpc.com/virtual-training/

It is recommended to regularly sign into WEBEOC to ensure passwords do not expire and you remain familiar with the process.

- Please contact Hppsystemssupport@dhhs.nc.gov for assistance with access and locked out accounts for WebEOC or ReadyOpo

Additional testing conducted:

If facilities wish to test additional equipment, please let us know how we can help. Some of the items tested monthly throughout the region-

- Auxcomm (Amateur radio modes)
- Satellite and cellular connectivity
- Wireless Priority Service / GETS-WPS
- 1-800#, MCI, ALERT, APP and conference bridges

Please ensure you test your GETS/WPS accounts monthly

EHPC Communications Testing Schedule 2023

January 10th, 2023	May 4th, 2023***	September 12TH, 2023
February 14th, 2023	June 13th, 2023	October 10th, 2023
March 14th, 2023	July 11th, 2023	November 14th 2023
April 11th, 2023	August 15th, 2023	December 5th, 2023

FACILITY	TIME
ANY STATION / FACILITY	**0900-1700** **VMK79100**
Sentara Health (Albemarle)	**14:00**
ECU Health Beaufort Hospital	**14:02**
ECU Health Bertie Hospital	**14:04**
Carteret General Hospital	**14:06**
ECU Health Chowan Hospital	**14:08**
Carolina East Medical Center	**14:10**
ECU Health Duplin Hospital	**14:12**
ECU Health North Hospital	**14:14**
ECU Health Edgecombe Hospital	**14:16**
UNC Lenoir Hospital	**14:18**
Martin General Hospital	**14:20**
UNC Nash Hospital	**14:22**
Onslow Memorial Hospital	**14:24**
ECU Health Medical Center	**14:26**
ECU Health Roanoke Chowan	**14:28**
Outer Banks Hospital	**14:30**
Washington County Hospital	**14:32**
UNC Wayne Hospital	**14:34**
Wilson Medical Center	**14:36**
ADD INs	**15:00**

***EHPC FUNCTIONAL COMMEX IN MAY 4th 2023

Testing results are available upon request. Facilities with no answer will be attempted again. After two failed test attempts, contact will be made with facility POC to ensure operational status. We are here to help you!

Questions/Comments:
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